

**BOARD OF
ASSESSORS
MEETING
MINUTES**

April 8, 2015

Town Hall 1 Main St., Upton, MA 01568

**Chairman Glenn Fowler, Assessor Charles Marsden, Assessor
Teresa Ambrosino, Department Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called to order
2 by Chairman Fowler @ 6:30 p.m.

3
4 Attendees: Chairman Glenn Fowler, Charles Marsden, Teresa Ambrosino and Tracey Tardy
5

6 The meeting minutes from March 25, 2015 were accepted.
7

8 Warren group sales report was reviewed
9

10 The March deeds were reviewed
11

12 The March permits were reviewed
13

14 The Department Coordinator requested a comp day for the class that she will be attending school
15 the month of April. The Board approved Monday April 13, 2015
16

17 Vouchers were approved
18

19 The Board approved motor vehicle abatement applications and certificates that had been
20 processed.
21

22 Approved the monthly list of motor vehicle abatements for the Accountant
23

24 The Board signed 2 denial letter for real estate abatements and 1 exemption request and proved 6
25 abatement certificates for real estate. All applications have not been processed and acted upon.
26

27 The Board discussed the vacancy for Assessor Ambrosino's position that will be open as of April
28 30th. Chairman Fowler will put a notice on the cable station stating what the Assessor's
29 responsibilities are and a notice stating the openings. A request was made to find out why the
30 Town Clerk has not listed the opening the website along with a notice of Assessor Marsden's
31 position being open to see if anybody would like to run as a write in. Per Assessor Marsden's
32 conversation with the Town Clerk he thought it would have been posted by now with a news
33 flash sent out to make people aware of the openings.
34

35 Reviewed package the Coordinator prepared to be sent to the mapping company to have some of
36 the mapping errors that were found to be corrected.
37

38 The next meeting will be scheduled for April 22th 2015
39

40 The meeting was adjourned @ 7:30 p.m.
41

42 Respectfully Submitted,

43

44

45 Tracey Tardy, Department Coordinator